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7 December 1951

CAREER SERVICE COMMITTEE

Working Group on EXTENSION TRAINING

Minutes of 5th Meeting, 6 December 1951

The Group met at 1030, in [REDACTED]

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PRESENT:

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REV	74	22 JUN 1951	BY	[REDACTED]
QUER	32	TYPE	01	
WHICH CLASS	11	REV CLASS	2	
JUST	22	NEXT REV	2011	AUTH: [REDACTED]

Career Service Committee

ABSENT:

1. The minutes of the 29 November 1951 meeting were reviewed and approved without change.

2. The Chairman placed before the meeting the memo to Chairman, Working Group on EXTENSION TRAINING from Executive Secretary/Career Service Committee, dtd 28 November 1951 (copy attached to record copy of these minutes) of which each member had received a copy. No action was taken on any items in the memo but the following questions were posed and discussed as a guide for consideration at the next meeting:

- a. Can the Group suggest a generally applicable system of selection?
- b. Can the Group decide on how much training should be arranged by interested offices without seeking TO assistance?
- c. Can the Group decide how many additional trainee slots should be provided and under what circumstances?
- d. Can the Group decide how many people should take training and when?
- e. Can the Group make all of its recommendations applicable to the present stringent personnel situation as well as to any probable future situations?
- f. Can the Group decide which training should be on-the-job and which should be formal courses?
- g. Can the Group decide which training should be extra-CIA and which should be intra-CIA?

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REASON

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3. [REDACTED] informed the Group that the Career Service Committee would like a summary of our work to date. This summary should be ready by 7 December 1951 and will be circulated among all office heads along with the summaries of the other Working Groups. The Secretary was instructed to work up the necessary material and forward it to [REDACTED]

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4. It was agreed to hold the next meeting at 1030, Thursday, 13 December 1951 in [REDACTED] to continue discussion of questions in paragraph 2 above.

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5. The meeting adjourned at 1230.

[REDACTED]

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Distributions:

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